

Grace Notes Piano Studio Policies

September 7, 2011

Tuition

1. Monthly tuition is due at the first lesson of the month. Tuition is calculated as the sum of the fees accrued for lessons scheduled in that month.
2. Prompt payment is appreciated.
3. Unfortunately, I am unable to offer refunds for missed lessons. However, a makeup lesson may be scheduled if notice of absence (due to illness, emergency, severe weather, etc.) is given in advance. Due to scheduling concerns, 2 cancellations/reschedules per semester will be honored. If a cancellation is requested by the instructor, you are entitled to receive a make-up lesson or refund.

Scheduling

1. Lessons are offered at the instructor's home.
2. Lessons are offered in 30-minute increments, given once a week.
3. If arriving late, any lesson time lost will be considered forfeited.
4. Punctuality is important; your efforts to be punctual are appreciated.
5. Lessons must be scheduled for the month at the last lesson of the previous month. The number of lessons scheduled must be equal to or greater than the number of weeks in that month.

Location

1. Lessons are offered at the instructor's home. For directions, call or email the instructor, or see the "contact" section of the studio website.
2. Parents are encouraged to attend the lesson and observe their student.

Repertoire, Materials, and Practice Expectations

1. Classical music is the favored style of music taught. It is my philosophy that a student who can master the basic techniques of classical music can master any other style of music. Conversely, this is not always the case. After a foundation in classical technique and musicianship is acquired, the instructor would be happy to explore other areas of music with the student.

2. Each student is responsible for purchasing his own piano and theory books. On average, students will be using 2 - 3 books each, depending upon their level. This includes technique, lesson books, theory books, etc. These materials are to be brought to every lesson.
3. Practicing: There is a direct correlation between a sufficient amount of practice time and an accelerated pace of technical and musical development. As a result, we ask that each student set aside an adequate amount of practice time at home during the week.
4. Every student needs to purchase a digital voice-recorder and bring it to every lesson. Pieces will be recorded every week. The student may also be asked to record their piece at the end of the week to demonstrate progress for the instructor. Analog recorders, smartphones, cell-phones or music players will not be accepted as recording media. Examples of approved devices include: Sony Model No. ICD-BX700 & Olympus Model No. VN-6000.
5. Every student needs to own a metronome capable of subdivision. An example of a recommended model would be the Korg MA-30.

Recitals

1. An annual recital will be scheduled each spring semester.
2. Students and their families are strongly encouraged to attend at least one major piano concert per semester (given by other teachers/ pianists/guest artists in the community). Students will be alerted during their lesson if any significant music events are taking place, so that they may plan to attend those if they choose.

Parent's Consent to Grace Notes Piano Studio Policies

I, _____ have read and understood the above policies and agree to abide by them consistently. I understand completely my financial obligations as they pertain to the tuition section of this document. I accept all of the above-mentioned policies for the 2010–2011 academic year.